

REQUEST FOR QUALIFICATIONS
July 12, 2011
Engineer Consulting Services for
Water expansion assessment, feasibility study, and plans for the future

Yadkin County, North Carolina is currently soliciting the services of a consulting engineer to;

- (1) Assist in the preliminary design, planning and feasibility study of expanding the current county water system and plan for future development.
- (2) Assist with the creation of a County Water Policy.
- (3) Study Yadkin County's role in a regional water system as well as consulting and policy making for the continued operation and expansion of the existing water and sewer system. Yadkin County anticipates that the study will look at the possibility of contracting with the Winston Salem Forsyth County Utilities Department as well as continued contractual arrangements with the towns of Yadkinville and Jonesville.
- (4) Study the feasibility of the construction and operation of a water treatment facility near a newly created 130 acre reservoir.
- (5) Enter into a General Services Contract with the County for emergency sewer and water issues.

The Consultant will also be required to assist in the financial planning, grant administration, and funding for the implementation of the plan after adoption by the Yadkin County Board of Commissioners.

Interested firms should submit their response, in accordance with the instructions and guidance provided for herein by 5:00 p.m., local time, July 26, 2011 to:

**Aaron Church
County Manager
County of Yadkin
P. O. Box 146
217 East Willow St.
Yadkinville, NC 27055**

Each response submitted in response to this solicitation should address the following elements:

1. A brief description of the firm and a statement of availability and interest in providing services.
2. Experience especially as related to providing these services for similar clients and for similar projects.
3. Qualifications of the personnel to be assigned to the project, including but not limited to qualifications of the project engineer and any other professionals that will be involved in the project.
4. A proposed project schedule for (1-5) listed above.
5. Past performance history in terms of providing timeliness of services, project cost control, and project startup services.

6. Proposed methodology of setting fees for engineering services, especially as related to the eligibility of fees for Rural Development and other Federal and State funding. Please note that the County is not soliciting any bids, quotes, or other fee-related information at this time and is interested only in the general methodology of setting fees for different types of work.
7. A list of at least three references with contact names and phone numbers. References should be from similar projects and, to the extent possible, from similar clients.
8. It is our desire to have “One” point of contact that is PE. Who would that contact be? Why? What would this particular contact bring to Yadkin County that other Engineers or Firms would not?
9. One page letter of introduction from the anticipated “One” point of contact.
10. Point of contacts experience with the Army Corps of Engineers.
11. The following data regarding the engineer or firm;
 - a. Number of FTE Employees
 - b. Number of FTE Engineers
 - c. Years in Business
 - d. Location of MAIN office
 - e. Number of NC Counties that firm has worked for in the last five years

From experience with the firms and the above information, the County will evaluate the submissions to determine, in the County’s sole discretion, the most qualified firm to provide these services. The County plans to evaluate the submissions using the following criteria and weightings, but these are only tentative. The County reserves the right to consider different or additional criteria and to give each criterion the weight it deems appropriate:

1. Project Team Experience in North Carolina (10%)
2. Project Teams experience with NCDENR (5%)
3. Project Experience in North Carolina (15%)
4. Design/Construction Contract Administration/Construction Observation (30%)
5. Relationship(s) with Regulatory Agencies (15%)
6. Customer Service (25%)
 - a. Communication
 - b. Schedule Management
 - c. Budget Management

Yadkin County reserves the right to reject any and all submissions and to waive any formalities and requirements in selecting a firm.

Thank you for your interest and should you have any questions, please contact Aaron Church, County Manager by email at achurch@yadkincountync.gov.